



NSBA Council of School Attorneys' (COSA)

MEMBER RESOURCES & BENEFITS

www.nsba.org/cosa

If you haven't logged in to the "Member Resources" section of the NSBA Council of School Attorneys' website, you are missing your most valuable membership benefits. Keep this guide near your office or home computer to make the most of your membership.



GETTING STARTED

Go to www.nsba.org/cosa, scroll down and click on "Member Resources."

Enter your **e-mail address** and your **password**. If you've never used the site before, your password = your COSA member number. If you don't know your password, put in your e-mail address and click on "forgot my password" and follow the instructions.

If you check the box "**Remember Me**," you will stay logged in for 14 days no matter where you go in www.nsba.org, or if you are accessing COSA's social networking and e-mail software, NSBA Connect, at <http://community.nsba.org>

Find additional **legal resources** by going to www.nsba.org and clicking on "**School Law**" in the left hand navigation.

MEMBER RESOURCES & BENEFITS

NSBA CONNECT – This new private social networking software replaces COSA's e-mail groups, so log in today (see instructions to the left) and create your profile at <http://community.nsba.org>. The community called "COSA" is for **COSA members only**, and COSA/NSBA staff are the only ones who can subscribe someone to this "community." Here are the most important things to do:

Complete your PROFILE – The more information you share about yourself, the more you'll be able to see what you have in common with other COSA members.

Determine your PREFERENCES – use drop down menu labeled "MY PROFILE"

Determine your SUBSCRIPTIONS – use drop down menu labeled "DISCUSSIONS" to select to get e-mails in – **real time**, as a **daily digest**, or on your **PDA** (real time only). You also may select to get **no e-mails** or to **unsubscribe**. If you select **no e-mails**, you can still read messages when you choose from the NSBA Connect site.

LEGAL RESEARCH

Either use the “search box” on each page of the website, or go to www.nsba.org/cosa, scroll down and click on “Legal Research: Search the Council Database.” Everything that COSA publishes is free to members online including case notes, feature articles, articles published in *School Law in Review*, *Inquiry & Analysis*, *Legal Clips*, NSBA *amicus* briefs and other helpful resources.

UP-TO-DATE LEGAL NEWS

Inquiry & Analysis – COSA’s electronic newsletter published 10 times a year

Federal Regulations and Resources – a monthly e-newsletter about federal regulations and guidance affecting school districts

“School Law Primer” now available free to members, contains 12 school law topical outlines with Power Point presentations you can use to train new associates or educators.

Papers published for the **School Law Seminar** and the **School Law Practice Seminar** and other legal articles published by NSBA staff attorneys and COSA members

Legal Clips – a free weekly electronic news service created by NSBA legal staff. Read about legal issues in the news and respond on the new “blog” format. Sign up at <http://legalclips.nsba.org/>

ADDITIONAL RESOURCES

Subscribe to ***School Board News Today*** and find out what your school district clients are reading about school governance at <http://schoolboardnews.nsba.org/>

Contact your state school boards associations’ council of school attorneys. State council contact information is located at www.nsba.org/cosa in the “About Council Membership” section.

NSBA Office of General Counsel & Council of School Attorneys’ staff are available to assist you. We’d love to hear from you!

Francisco M. Negrón, Jr. , <i>General Counsel</i>	703-838-6710	fnegron@nsba.org
Susan R. Butler , <i>COSA Director</i>	703-838-6711	sbutler@nsba.org
Naomi Gittins , <i>Deputy General Counsel</i>	703-838-6209	ngittins@nsba.org
Lisa Soronen , <i>Senior Staff Attorney</i>	703-838-6712	lsoronen@nsba.org
Sonja Trainor , <i>Senior Staff Attorney</i>	703-838-6155	strainor@nsba.org
Lyndsay Andrews , <i>COSA Membership Mgr.</i>	703-838-6738	landrews@nsba.org
Thomas Burns , <i>Legal Assistant</i>	703-838-6237	tburns@nsba.org
Lenora Johnson , <i>Administrative Assistant</i>	703-838-6165	ljohnson@nsba.org
Laura Baird , <i>Legal Services Assistant</i>	703-838-6150	lbaird@nsba.org

The NSBA Council of School Attorneys is an international membership organization with nearly 3,000 attorney members in 37 affiliated state councils and NSBA International Partner countries. It is governed by a 22-member board of directors and staffed by the Office of General Counsel of the National School Boards Association.

COSA’s mission is to support school attorneys in their representation of public school boards by providing leadership in legal advocacy.

NSBA Council of School Attorneys
1680 Duke Street
Alexandria, VA 22314
703-838-6722
FAX 703-548-5613
www.nsba.org/cosa

