

September 2006

Dear CSBA Policy Services Client:

We're pleased to present you a packet containing revisions of two CSBA sample policies/administrative regulations — BP/AR 6020 Parent Involvement and BP/AR 6171 Title I Programs. We're also enclosing a policy brief and policy development worksheet pertaining to parent involvement in schools. We encourage you to share these materials with the superintendent, other appropriate staff, and the board.

All districts are mandated to adopt policies on parent involvement. Federal law contains requirements for districts and schools that receive Title I funding, and state law contains requirements pertaining to both Title I and non-Title I schools. During Categorical Program Monitoring (CPM) reviews, California Department of Education (CDE) staff will evaluate district policies and administrative regulations to ensure that they describe *how* each component required by law will be addressed in the district. It is intended that the sample strategies provided in BP/AR 6020 serve as a starting point for districts to develop strategies tailored to their unique circumstances. Districts that will soon be undergoing a CPM review are encouraged to review the enclosed material immediately and begin the process of involving parents/guardians in the development or revision of parent involvement policies as required by law.

BP/AR 6171 is being reissued because material pertaining to parent involvement for Title I districts and schools has been moved to BP/AR 6020. Consolidating the Title I and non-Title I parent involvement provisions into one policy should provide for easier use by districts that have both types of schools. Additional changes in BP/AR 6171 address the local educational agency plan, comparability of services, and participation of private school students.

The policy brief provides background information on the importance of parent involvement, outlines the legal requirements, discusses the policy development process, and lists additional resources that may be helpful. It also contains the Parent Involvement Policy Development Worksheet which provides step-by-step assistance in the process of developing policy on this topic and contains questions designed to facilitate discussion and policy-making.

CSBA thanks CDE staff members Anne Just, Carol Dickson, Debbie Rury, Lana Zhou and Jyoti Singh for their review of these materials. If we can be of further service, please don't hesitate to contact us at 1.800.266.3382.

Sincerely,

Martin Gonzalez
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Governance and Policy Services