Frequently Asked Questions Regarding Delegate Assembly Nominations and Elections for 2027

Who is eligible to serve on Delegate Assembly? To be eligible to serve on CSBA's Delegate Assembly, a board member must:

- Be a trustee of a district or county office of education that is a current member of CSBA
- Be a trustee of a district or county office of education within the geographic region or subregion which the Delegate will represent.

Delegates are either elected or appointed in accordance with Standing Rule 52. Please note that members from appointing districts (enrollment of 30,000 and above) may not be nominated for an elected seat per Standing Rule 52.A.1.b.

What is the term of office to serve on Delegate Assembly? The term of office for each Delegate is two years, April 1, 2027 through March 31, 2029.

How is a board member nominated to serve on the Delegate Assembly? A board member must be formally nominated by a board in the region or subregion. Board members may be nominated by their own district or county office. Nominations are made through Simply Voting. CSBA member boards will receive a unique email from Simply Voting sent to the primary email address on file with CSBA. Nominees will be notified by email from Simply Voting once they have been nominated, informing them that they must take action.

The nomination is an action that is taken in a public board meeting and requires a majority vote. A board may nominate as many individuals as it wishes, however, it is the responsibility of the nominating board to obtain permission from the nominee prior to submitting their name.

Region 14 does not independently participate in the Delegate nomination and election process.

What does a nomination consist of? A successful nomination consists of 1) submission of a candidate name by an eligible district or county office board, 2) acceptance of the nomination by the candidate, and 3) and submission of responses to the biographical sketch questions by the candidate. In addition, an optional, one-page, single-sided, résumé may be submitted (Please note: a résumé cannot be substituted for the candidate biographical sketch responses). The biographical sketch responses will be copied exactly as submitted and included on the Simply Voting ballots. PDF copies of the biographical sketch responses and any submitted resumes for each ballot will be posted to the CSBA website.

When are the nomination and biographical sketch responses due? The nomination, acceptance, candidate biographical sketch responses, and optional résumé must be submitted electronically on or before **Thursday, January 7, 2027.** ***It is the nominee's responsibility to check for the email from Simply Voting that indicates CSBA has received all nomination materials prior to the deadline. Nominees that fail to accept the nomination or provide biographical sketch responses will not appear on the ballot.***

How are nominees elected to serve on Delegate Assembly? Ballots are emailed by Monday, February 1 to each district or county board within the region or subregion. Ballots should be submitted electronically via Simply Voting to CSBA by Monday, March 15 to be accepted. Ballots should not be faxed, mailed via U.S.P.S. or emailed.

Voting to nominate Delegates is an action for the entire board rather than individual board members. Nominations should be voted on at a properly noticed public meeting and requires a majority vote. Each board may vote for as many persons as there are positions to be filled within the region or subregion. All districts and candidates will be notified of the results by an email form Simply Voting no later than April 1. If there is a tie vote, a run-off election will be held.

What are the required Delegate Assembly meeting dates? There are two required Delegate Assembly meetings each year. In 2027, the first meeting will be May 15-16 in Sacramento, and the second one will be November 29-30 in Sacramento preceding CSBA's Annual Education Conference and Trade show.

Does CSBA cover expenses for Delegates to attend the Delegate Assembly meetings? No, CSBA is does not cover expenses or travel reimbursements for Delegates to attend Delegate Assembly.

For additional information, please contact the Executive Office at nominations@csba.org.