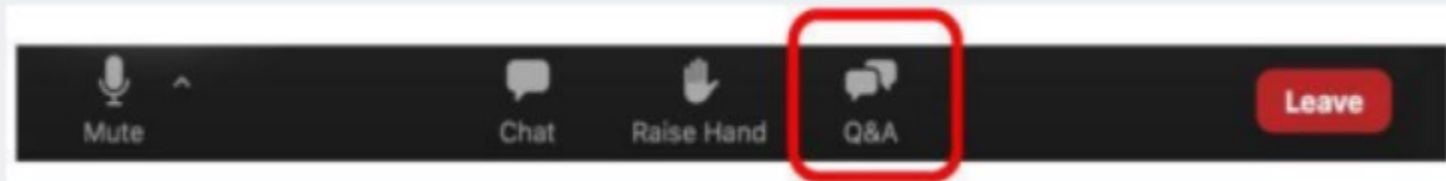


GAMUT Fall Webinar Series: Pro Tips for GAMUT Policy Plus



Q&A

- ▶ At the end of this presentation, we will have a Question-and-Answer segment
- ▶ Please use the Q&A feature of Zoom to type your questions. This is located on the ribbon below the speaker



- ▶ Your questions will be answered in the Q&A panel
- ▶ All attendees will receive a link to the recording of this webinar



What is GAMUT Policy Plus?

- ▶ GAMUT Policy Plus is a module in your GAMUT website that allows your district or COE to store, manage and update your Board Policy Manual
- ▶ Highlights include
 - ▶ Ability to pull the updated policies from the CSBA Update Packet straight into your editor within the site
 - ▶ Varied print capabilities
 - ▶ Fluid and collaborative policy editing workflow



Topics

- ▶ GPP Basics
- ▶ Advanced Formatting
- ▶ Advanced Printing
- ▶ Policy Version History
- ▶ GPP Permissions Deep Dive
- ▶ GAMUT Compare Documents Feature

GPP Basics

- ▶ Pulling the Update Packet as a District
 - ▶ Hover **Policies** and select CSBA Communications
 - ▶ Click into **CSBA Policy Updates** on the left
 - ▶ Select the date of the packet that you are looking for

Home > Policies Listing > CSBA Communications > CSBA Policy Updates >

csba GAMUT Powered by simbli

CSBA Communications - Board Policy Manual

Legend: ☐ Published ☐ Unpublished

CSBA Policy Updates >	Title 🔍	Year ▼	Published Date ▼
Sample District Policies	November 2025 Policy Update 🔗	2025	11/14/2025
Federal Program Monitoring/CDE Policy Reviews	September 2025 Policy Update 🔗	2025	09/12/2025
	August 2025 Special Policy Update 🔗	2025	08/11/2025



GPP Basics

- ▶ Pulling the Update Packet as a COE
 - ▶ Hover **Policies** and select CSBA Communications
 - ▶ Click into **County Office of Education Policy Updates** on the left
 - ▶ Select the date of the packet that you are looking for

Home > Policies Listing > CSBA Communications > County Office of Education Policy Updates >

csba GAMUT Powered by simbli

CSBA Communications - County Policy Manual

Legend: ☐ Published ☐ Unpublished

County Office of Education Policy Updates >	Title 🔍	Year ▼	Published Date ▼
Sample County Policies	September 2025 County Update 🔗	2025	09/19/2025
Sample District Policies for County Office of Education Use	August 2025 Special County Update 🔗	2025	08/18/2025
Federal Program Monitoring/CDE Policy Reviews	June 2025 County Update 🔗	2025	06/18/2025
	March 2025 County Update 🔗	2025	03/24/2025



GPP Basics

- ▶ Receiving the GAMUT Update Packet release emails
- ▶ Batch Approving in the WIP page

The screenshot shows the 'Policies - Work in Progress' page in the GAMUT system. A modal titled 'Batch Update (4 selected documents)' is open, allowing users to select a batch update action for 4 selected documents. The modal includes radio buttons for 'Update Sub Status', 'Approve/Revise' (which is selected), 'Update Last Reviewed Date', and 'Submit for Association Review'. Below these options, there is a 'Last Revised Date' field with a date picker set to 'MM/DD/YYYY'. The background shows a table of policies with columns for 'Edit', 'Type', 'Code', 'Description', 'Author', 'Status', and 'Reviewer'. The 'Approve/Revise' button in the modal is highlighted with a red box.

Edit	Type	Code	Description	Author	Status	Reviewer
<input checked="" type="checkbox"/>	AR	6143	Adriana Armendariz
<input checked="" type="checkbox"/>	E	4040-E(1)	Adriana Armendariz
<input checked="" type="checkbox"/>	BP	4040	Employee Use Of Technology	Lauren Austin	DRAFT	Adriana Armendariz
<input checked="" type="checkbox"/>	E	1312.2-E(8)	Complaints Concerning Instructional Materials	Lauren Austin	DRAFT	Adriana Armendariz

(Do NOT Batch Rescind)



Advanced Formatting

- ▶ Useful tools
 - ▶ Maximize
 - ▶ Find and replace
 - ▶ Highlight
- ▶ Background formatting
 - ▶ CTRL+SHIFT+V
 - ▶ Clearing embedded background formatting
- ▶ Numbered, Lettered and Bulleted lists
- ▶ Request Review by Association




Advanced Printing

Print Policies - Board Policy Manual

Print Settings

☒ **Include Document Types:** ☒ Bylaw ☒ Policy ☒ Regulation ☒ Exhibit ☒ Exhibit (PDF)

☒ **Filter Status** 7 selected ▼

☐ **Filter By Date** All ▼ Before ▼ MM/DD/YYYY 

☒ Include Footnotes

☒ Include Supporting Documents

☒ Include Table of Contents

☒ Include Page Numbers

☐ Include Printed Date & Time

☐ Include Inline Comments

☐ Include Watermark

☐ Include Footer Text

[Unselect All](#) | [Expand All](#)

- ☒ > 0000. Philosophy, Goals, Objectives and Comprehensive Plans
- ☒ > 1000. Community Relations
- ☒ > 2000. Administration
- ☒ > 3000. Business and Noninstructional Operations
- ☒ > 4000. Personnel
- ☒ > 5000. Students
- ☒ > 6000. Instruction
- ☒ > 7000. Facilities
- ☒ > 9000. Bylaws

- ▶ Document Type selection
- ▶ Filter Status
- ▶ Further display options



Version History

- ▶ How does this feature work?
- ▶ Optimal use

Home > Policies Listing > Regulation 6143 >

csbaGAMUT Powered by simbli

Board Policy Manual

Regulation 6143: Courses Of Study

Original Adopted Date: Pending

Saved on 11/17/2025 at 09:09 AM by Ray Purscell

Saved on 11/17/2025 at 09:09 AM by Ray Purscell (currently viewing)

Saved on 11/05/2025 at 03:21 PM by Training Admin

Status: DRAFT

Grades 1-6

Courses of study for grades 1-6 shall include the following:

1. English: knowledge and appreciation of language and literature, and the skills of speaking, reading, listening, spelling, handwriting, and composition (Education Code 51210)

2. Mathematics: concepts, operational skills, and problem solving (Education Code 51210)

3. Social sciences: age-appropriate instruction drawing upon the disciplines of anthropology, economics, geography, history, political science, psychology, and sociology, including instruction in: (Education Code 51210)



GPP Permissions

- ▶ Permissions within an individual account

The screenshot shows the 'User Permissions' interface. At the top, there's a dropdown menu for 'Select an option below to assign user permissions*' with 'Edit permissions' selected. Below this are tabs for 'Administration', 'About Us', and 'Policies'. The 'Administration' tab is active, showing 'Administer all Policy types'. The main section is a table with columns for various permissions. The first row is for 'Policy Type' and the second row is for 'Board Policy Manual'. The permissions are grouped into categories: 'Access This Type', 'Document Type Visibility', 'View Drafts', 'Administer This Type', 'Administrator Settings', 'Member Communications', and 'Sample Manual'. Each category has a set of checkboxes for different users or roles.

	Access This Type	Document Type Visibility	View Drafts	Administer This Type	Administrator Settings	Member Communications	Sample Manual
Policy Type	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Authorized Users <input checked="" type="checkbox"/> Private	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Administer Users <input checked="" type="checkbox"/> Edit Documents <input type="checkbox"/> Manage Codification <input type="checkbox"/> Manage Footnotes	<input checked="" type="checkbox"/> Access	<input checked="" type="checkbox"/> Access
Board Policy Manual	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

- ▶ You can customize permissions for specific scenarios, and then revert them back if necessary
- ▶ Stacked permission section (Policy Type Administration)
- ▶ Permissions within the WIP



NEW

Compare Documents Feature

- ▶ The new Compare Documents feature allows you to visually compare policies against each other
 - ▶ Adopted version – Draft version
 - ▶ Adopted version – CSBA version

The screenshot displays the 'Compare Documents' interface. At the top, there are two document selection areas: 'Document 1' and 'Document 2'. Both are set to 'Board Policy Manual' and 'This Site'. Document 1 is '[ADOPTED] 0000: Vision' and Document 2 is '[ADOPTED] 0100: Philosophy'. Below these are two document preview windows. The left window shows the 'Policy 0000: Vision' document, and the right window shows the 'Policy 0100: Philosophy' document. Both documents are from the 'Lammersville Unified School District' and have a status of 'ADOPTED'. The interface includes a toolbar with icons for Print, Save, Side By Side, Single, Scroll Page, Select Text, Scroll Lock, Changes Settings, Full Screen, Help, Previous Change, and Next Change. There are also search bars and navigation controls for each document. On the right side, there is a 'Changes' panel showing a list of changes with a 'Reset' and 'Compare' button at the top right.





Q&A



Have any further questions, or interested in a training?

**To reach our GAMUT team, you may
Call: 916-669-4686, or
Email: gamut@csba.org**

Thank you



California School Boards Association

3251 Beacon Boulevard, West Sacramento, CA 95691

www.csba.org | 800 266.3382